

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
December 17, 2019
7:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session immediately prior to this meeting from 5:30 P.M. to 6:55 P.M. to discuss personnel and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors, John M. Marcischak, Anthony Spin and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Adam McGurk, AICP Planning Director; Jennifer Slagle-Township Engineer; Ed Jeffries, Public Works Director and Jessica T. Walker, Parks & Recreation Director and *Bev Small, Recording Secretary * Joined the meeting at 7:20 P.M.

VISITORS TIME:

Mark Sankey of 85 Ryburn Road presented his perspective regarding the issues of the road drainage, curb and restoration conditions on a section of his property.

DEVELOPERS TIME

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve/deny/approve with conditions the Mark West Houston Lab Building Land Development Plan conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated December 13, 2019 and the Township's Planning Department's letter dated December 13, 2019 as recommended by the Township Planning Commission at their meeting of December 17, 2019. All Supervisors voted yes. The motion carried. 3-0

APPROVAL OF MINUTES – A motion was made by Mr. Spin and seconded by Mr. Marcischak to approve the Minutes for the November 5, 2019, November 12, 2019, November 14, 2019; and November 19, 2019 Budget Workshop Meetings and the November 12, 2019 Board of Supervisors Workshop Meeting and the November 26, 2019 Regular Meeting as presented. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mr. Marcischak – No Report
Mr. Spin- No report

OLD BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to adjust the Sewer Rate for Canonsburg-Houston Joint Authority (CHJA) Customers to

provide for the pass-through of the rate adjustment approved by CHJA on November 21, 2019 by making the Chartiers Township Operating and Maintenance fee a charge subsequent to the rates of CHJA and adopt Ordinance No. 390 accordingly. All Supervisors voted yes. The motion carried 3-0

2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize the Township Engineer to prepare final design and bid specifications for the McClane Storm water improvement project. All Supervisors voted yes. The motion carried. 3-0

NEW BUSINESS:

1. A motion was made by Mr. Spin and seconded by Mr. Marcischak to adopt Resolution R-19-2019 and establish the 2020 Real Estate Tax Rate of 0.8632 mills for general purposes and other such tax and assessment rates as included therein as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0
2. A motion was made by Mr. Spin and seconded by Mr. Marcischak to adopt the 2020 Chartiers Township Final Budget and approve Resolution R-20-2019 accordingly as recommended by the Township Manager. All Supervisors voted yes. The motion carried. 3-0
3. A motion was made by Mr. Spin and seconded by Mr. Marcischak to accept the resignation of A. William Kiehl as Township Auditor, as it is an incompatible office in accordance with the Second Class Township Code. All Supervisors voted yes. The motion carried. 3-0
4. A motion was made by Mr. Spin and seconded by Mr. Marcischak to authorize payment of invoices as submitted and approved. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. 2019 Road Program – The Township Engineer provided updates:
 - a. 2018 Victor Paving (Contract B)
 - 85 Ryburn Road drainage issue survey to be conducted with follow-up at the site where the water is not draining into the private catch basin.
2. 2019 Sewer Rehab – The Township Engineer provided updates and status
3. 2020 Sewer Rehab – Lining Project bids will be advertised in February and awarded in March.
4. CHJA Rate Increase/Injunction/Planning Modules –All the tributary municipalities approved the submitted rate increase. A forensic audit from the 2014-2015 CHJA activity records is scheduled.
5. Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road Slide– No Change – Holding well.

- McConnells Mill– No Change – Holding well.
 - Allison Hollow Road – No Change- Holding well.
 - Resident Flooding (wide spread, including)
 - McClane Farm Road/Grant Opportunity – Gateway permits & responding to DEP questions.
6. Ballfield Development Drainage – Pre-construction meeting held; weather delays contribute to a spring projection for work
 7. Arden Sewage Project/CDBG Grant – Rick Minsterman, P.E. from Gateway provided background and review of Options for the Board’s consideration. Continuation of this lengthy discussion was deferred until the end of the meeting.
 8. Airport Road Bridge –No update.
 9. Arthur Road Condition –reinforced the need to maintain for winter use; ready for 2020 Road Program schedule
 10. Green Light Go Grant – Equipment ordered; Anticipate installation January 2020
 11. Piatt Estates Off-Site Sewer – No required information submitted to date.
 12. Barnickel Street Stop Sign /Site Distance –Sight distance is warranted for signage on Sabino. The Manager will prepare an ordinance for January Board meeting.
 13. Interim Assessments – More timely management of updates is in process from the County
 14. Forrest Avenue PA American – PAWC is on notice to have Forrest maintainable through winter; they are committed to full repaving in 2020
 15. WEWJA South Strabane Sewer Agreement – Mrs. Noble is meeting with the new WEWJA Director to determine capacity tap-ins and other relevant information
 16. 2020 Fee Adjustment Recommendations – Modifications of fees for Parks / Rentals was recommended by the Parks and Recreation Director.
 17. Special Recognition - The Chairman paused the meeting at 7:58 PM to recognize and to present PSATS Certificates and gifts to Supervisors John Marcischak for his 8 years of serving and Anthony Spin for his 14 months of service to the Township. Pleasing. Remarks were heard and brief social time and refreshments were enjoyed before resuming the meeting at 8:25 PM to review options for the Arden Farms Sewage Project

PUBLIC COMMENT:

John Watkins of 644 McClane Farm Road asked about comparative financing options for the Arden Road Sewer Project and public notification process.

ADJOURNMENT:

The meeting adjourned at 9:02P.M.

A. William Kiehl
Secretary

.Bev Small – Recording Secretary